

## Registration and Reimbursement Policy - Wheels of Love 2020

[5 August 2020]

As you know, the entire world including Israel has been hit hard by the coronavirus crisis. Now, more than ever, the children of ALYN are in need of donations and assistance. Now more than ever, to ensure that the children at ALYN continue to receive the best care possible, we need your donations and support. Bearing this in mind, and even with all the difficulties and challenges, we are still planning to hold the ride this year.

In order to do so, despite the situation, we have undertaken several steps. We have drawn up a program that will allow the ride to take place with a number of small groups, to satisfy the Ministry of Health requirements (as they are currently known). Furthermore, we have delayed ordering some of the support services and are acting to reduce to a minimum the economic damage that may be incurred if, despite our best intentions, it is not possible to hold the ride. Thankfully, a significant number of our service providers share ALYN's goals and have agreed to work together with us and delay wherever possible the final date for cancellation, and sometimes have even agreed to absorb part of the risk.

We believe that through this early planning, even in the worst-case scenario in which the ride cannot take place, we will be able to reimburse the participants with at least part of their registration fee.

In light of this, in the event the ride is canceled by ALYN due to the aforesaid circumstances, ALYN will reimburse the registration fee in the following manner:

1. Cancellation by September 1, 2020 – 70% of the registration fee.
2. Cancellation by October 1, 2020 – 50% of the registration fee.
3. Cancellation after October 1, 2020 – 20% of the registration fee.

Furthermore, every participant will also be able to cancel participation in the ride at his or her own initiative, under the same terms as above.

Of course, any participant wishing to convert the reimbursement amount into a donation to ALYN is welcome to do so.

For those who registered prior to the enactment of this policy, if you don't want to be subject to the policy, you may cancel your registration for the ride this year by letting us know by August 15, 2020.

A participant who does not notify us otherwise by August 15, 2020 will remain registered for the ride and from this date will be subject to the cancellation and partial reimbursement conditions we specified above.

In any case of cancellation by August 15<sup>th</sup> (either at the participant's initiative or as a result of the coronavirus crisis), the participant may choose between the following options:

- A. **Support for the children of ALYN:** we hope you continue to support ALYN Hospital's Wheels of Love by donating your registration fee. Should you choose to cancel your participation in the ride or if we do not hear from you, your registration fee will be

automatically converted to a tax-recognized donation, and you will receive a receipt before the end of the year. It is clear that this is the best option as far as the Hospital is concerned.

- B. **Request for reimbursement of registration fee:** we understand these are difficult times and if the conversion of the registration fee to a donation or postponement for another year is not feasible as far as you are concerned, we will reimburse you with the full amount of the registration fee (\$600 per registrant for early registration and \$950 per registrant for regular registration).

Furthermore, in the case of cancelation of participation by October 1, 2020 at the participant's initiative or cancelation at ALYN's initiative, the participant will have the choice of transferring his or her registration fee in full to the 2021 ride.

\*Please note that the reimbursement is of the registration fee only; donations to ALYN are not reimbursable, they will continue to serve their goal – support for ALYN's work for the children .

We thank you all for working together to help the children of ALYN. We know these are hard times for many of you and we appreciate your willingness to continue to think of the children of ALYN and donate to them your money, time, and most importantly – your goodwill and caring.

**TOGETHER WE CAN MAKE DREAMS COME TRUE!**